

December 2007

Dear 2007 Camp Trinity Staff:

I write you now for the final time as the Camp Trinity Director. As you all know, Mary Beth Gay will take over as the new director in early January. I can only hope that those of you who work for her next summer will support her as much as you have supported me.

Camp staff applications are enclosed, and I do invite each of you to reapply for 2008 if you are interested in possibly serving on staff again this summer. There has been as usual a lot of interest from new staff applicants also. As many of you know, this is a difficult time for me as I begin to sort through the 2008 plans. Each of you who apply will be considered for a position. It is important that everyone apply for at least first and second preference on the application to enable us to look at options for employment. I do feel that it is important to give both new and returning staff applicants full consideration for the open positions, and I need to state that working one summer does not guarantee a position for another summer. I will attempt to construct a diverse staff composed of individuals with a wealth of talents and enthusiasm for this ministry. I encourage you to respond by the deadline of January 14th as timely completion of the application will be one of the factors we consider when hiring. We will hire the 2008 staff by the end of March.

In our application you will note some important questions regarding your history with children. The information is required now for us in the area of childcare in a camp setting. It addresses the need for the security and protection of children and us as child care providers from issues of child abuse. Please know the questions are asked as a step to protect all of us who are committed to safe environments for children and their leaders. Also, please note that as a prior employee of Camp Trinity, you do not need to supply references since your past references have been submitted.

I have also included an application to staff either the Fall Conference for Jr. High or the Winter Conference for Sr. High. These are conferences at Trinity Center under our direction, and we are excited to begin envisioning how we might draw children to these events. Feel free to apply for either conference or for both. Each conference will have a coordinator who will choose and notify staff by Sept. 30, 2008. Finally, staff will be responsible for transportation to and from the conference, but room and board for the conference will be covered.

Again as I wind down 2007, I remain grateful for the leadership and dedication you have given the ministry of camping this year. I feel blessed to have shared the experiences of the 2007 summer with each of you. May the Christmas season be a time of joy. God bless you all.

Sincerely,

Penn Perry
Executive Director, Trinity Center

Year graduated from High School _____ If in college, what year? _____

What position(s) are you interested in applying for: Program Coordinator, Activities Coordinator, Music Coordinator, Arts and Crafts Coordinator, Counselor, Waterfront Coordinator (Pool or Boats - state preference), Lifeguard (Pool or Boats - state preference)

First Choice

Second Choice

Third Choice

When do you complete school in the spring of 2008 and begin in the fall of 2008? Please note specific dates:

2008 Spring _____

2008 Fall _____

Do you currently hold a Lifeguard Certificate? Yes _____ No _____ or Water Safety Instructor's Certificate? Yes _____ No _____.

If yes, what is the expiration date? _____

Do you plan to obtain a Lifeguard Certificate or Water Safety Instructors Certificate prior to the summer of 2008?

Yes _____ No _____ Lifeguard _____ WSI _____

Do you have Community First Aid/CPR Training current through August of 2008?

Yes _____; expires _____

No _____; I will obtain it by May 2008 _____; I will renew or obtain certification during staff training _____.

Any other Certificates (canoeing, boating, etc.) _____

List any gifts, talents, hobbies (sports, dancing, drama, etc.) training, education or other factors that have prepared you for work with children/or youth. _____

*What instrument(s) do you play? _____

**Please note skill proficiency in swimming, canoeing, and sailing, since these are taught by all staff. _____

What contribution do you think you can make to Camp Trinity? _____

List the name, street, address, telephone number, and a contact person for each of your employers for the past 5 years. _____

Have you had any driver's license or other license (e.g., professional) suspended or revoked? If so, give full details. _____

Have you ever been arrested or charged with driving under influence? If so, list each such arrest or charge, when and where it was made, and its outcome. _____

Have you ever been convicted of child abuse or a crime involving actual or attempted sexual molestation? If so, please explain. _____

Has any formal or informal charge, claim, or complain ever been made that you engaged in inappropriate sexual behavior? If so, give full details. _____

Is there any fact or circumstance about you or your background that would call into question the advisability of entrusting you with the supervision, guidance, and care of young people?

Please furnish the names of two persons, other than relatives or present or former employers to serve as personal references. Please give the enclosed reference questionnaire directly to your references and have them mail them to: Mary Beth Gay, Camp Trinity, P.O. Drawer 380, Salter Path, NC 28575.

Write a brief autobiographical sketch on the back of this page or on a separate sheet including specialized training in camping, and experience or training in other fields which might have a bearing on the position(s) for which you are applying.

Are you available for an interview if required? _____ It is preferable for the interview to be in person; however, if not possible, phone interviews can be arranged. What is the best time to reach you by telephone? _____

Under penalty of perjury, I swear or affirm that the information given above is true, complete and correct. I understand and agree that a complete background investigation may be conducted with respect to me, and that this information may be verified by contacting persons and organizations with whom I have had contact or which may have information concerning me. I hereby release and agree to hold harmless from liability any person or organization that provides such information. I also agree to release and hold harmless Trinity Center, the Diocese of East Carolina, and Camp Trinity, their officers, employees, agents, and volunteers from any and all liability as it relates to any investigation taken by them regarding the information contained in this application, or any action by them as a result of such investigation.

Applicant's Signature: _____

Date: _____

*All statements become part of any future employee personnel files.

*All applicants must be available to work the job contract from May 31st - August 18th. Graduating seniors in high school should consider their availability May 31st - June 6th for the required week of staff training. If you have any questions regarding the camp dates for 2008, please call Mary Beth Gay at (252) 247-5600 or (888) 874-6287 before applying.